



Martlesham Parish Council

Parish Room
Felixstowe Road
Martlesham
Woodbridge
Suffolk IP12 4PB
Clerk: Mrs Lisa Burgess
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10th July 2026

Dear Councillors

You are hereby summoned to attend an Extra Ordinary Meeting of Martlesham Parish Council to take place in the PARISH ROOM, Felixstowe Road, IP12 4PB, on Wednesday 15th July 2026 at 7:30 pm.

The meeting is open to the public and press to attend.

L S Burgess

Lisa Burgess
Clerk/RFO

CP is a council paper; **CR** is the Clerk's report

7:30 pm

1. **Apologies** – note/accept apologies
2. **Filling the Parish Council Vacancies** – have we had any applications, if anyone wishes to be considered for co-option or to become a councillor please contact the Clerk.
3. **Any declarations of disclosable pecuniary or local non-pecuniary interests** – register interest

7:45pm

4. **Update on action taken so far** – note (CP)

5. PUBLIC FORUM

- 5.1 Reports from District Councillors in respect of Portal Woodlands – note/any issues
- 5.2 Reports from County Councillors in respect of Portal Woodlands – note/any issues
- 5.3 To allow members of the public to address business on the agenda

- 5.4 Any issues raised by the public

8:30pm

6. **Council decision required on Red Book Evaluation**
7. **Discussion about next steps**
8. **What has this meeting achieved?**